

# LSAMP Meetings: Spring 2022

- February 10, 2022
- March 10, 2022
- April 7, 2022
- May 12, 2022
- All Meetings are on Thursdays-
- Time: 5:00-6:30 p.m.
- Location: Zoom (maybe in person in May?)

1



4

2

3













# SERSCA Programs (<u>https://www.csustan.edu/office-research-song</u>) StRSCA Programs (<u>https://www.csustan.edu/office-research-song</u>) Graduate Student Assistantships: \$2000 (applications require faculty sponsor and proposal) Undergraduate Assistantships: \$1000 (applications require faculty sponsor and proposal) Mini-grants: up to \$300 (applications will undergo immediate review, and awards will be made until all funds are allocated) Travel grants: up to \$1000 for students presenting, and up to \$300 for students are silocated, undergo immediate review, and awards will be made until all funds are allocated)





## LSAMP Details

Next few slides

- New administrative support
- Megan Cordeiro moved to HR
- Christi Jantz in CoS Dean's Office will help for now

### Travel

- Please let LSAMP (Suzanne) know when you will be traveling and what department completed the paperwork, i.e., Travel Request/Claim. LSAMP is required to submit this information to the Statewide Department at the end of each year to maintain our Grant Funding.
- We have very limited travel funds, but we may be able to help you find money to travel. Please come talk to us if you plan to travel.

14

# Travel

13

### Defensive Driving-

- Students must take and pass the campus online Defensive Driving Course in order to receive mileage reimbursement on Travel Claims.
- Test can be found on university website
  - https://www.csustan.edu/training-development/defensivedriver-training
  - Fill out form
- · Link for Test and Certificate will be emailed to you
- LSAMP needs Original Certificate

15

# Textbook Reimbursements

- LSAMP will pay up to \$200.00 per student per semester (as our budget allows) provided you attended at least half the meetings in the previous semester (exception for new admits)
- Must be required for a STEM class and you must pay for it
- Grant says TEXTBOOKS, this includes
- Ebooks
- Book rentals
- Online materials bundled with the books
- NOT other required equipment and supplies
- Please bring to LSAMP Office
  - A copy of syllabus
  - ORIGINAL RECEIPTS with your name and proof of payment

# After you fill out form

### Defensive Driver Training

Thank you for registering for the Defensive Driver Training. PLEASE READ THE FOLLOWING CAREFULLY AS THE PROCESS HAS RECENTLY CHANGED:

FACULTY/STAFF/STUDENT ASSISTANTS - Once your Driver's License has been cleared through DMV you will receive an email with instructions on how to access the course(s). This email will come from the Training Administrator. You will then have 30 days to complete it. The course takes approximately two hours to complete and will allow you to stop and start.

ALL OTHER STUDENTS/VOLUNTEERS - Prease click on the Department of General Services (DGS) link to complete the course htp://www.dbg.cs.gov/om/Programs /DDTOnlineTraining.aspx. It is strongly recommended that you check computer compatibility as instructed on the verbage to exister that you are able to complete the course. The DGS course will take approximately two hours to complete will not allow you to stop and start, so please make sure to allow enough time. Please complete the course in the not 30 days and send the certificate of completion to Safety & Risk Management at risk@csustan.edu.

16

# GRE Fee Reimbursements

- LSAMP will reimburse GRE test fees (as our budget allows) for one general exam and one subject exam. If funds are not sufficient we will prioritize by meeting attendance.
- To receive reimbursement we need proof of payment and proof you took it, so please bring to the LSAMP Office
   A receipt showing you paid for the test
- GRE Score Sheet
- We are not able to pay for standby fees or for additional attempts

## Graduate School Application Fees

 We have a limited budget to pay for graduate school application fees. We cannot pay for fees that you could have had waived as an LSAMP participants, so please check on waivers before you pay. If the fee cannot be waived, we need proof that you paid the fee.

19

# **Research Poster Printing**

- We can pay to have research posters that you will be using to present your work printed through Reprographics. You can come to the LSAMP Office to pick up the form Reprographics needs to bill us.
- Posters are generally 3 ft. by 4 ft. in color on plain paper and cost about \$35.
- Everyone doing research should have a poster in the College of Science Poster Celebration in May.
- Your research mentor should be able to help you design a poster. Please contact us if you have any questions.

21

# Some work details Interns Responsible Conduct of Research Training and Certificate of Completion (CITI) are required <u>before</u> Interns can start work. Immesheets for Interns Please go into your MyCSUSTAN timesheet around the middle of the month and make sure you are able to enter your hours. If there is a problem we need to know about it before the end of the month so we can fix it and you can get paid on time. Pay attention to emails from us!!! And respond!!!



- In general, it is best to submit the paperwork for things that might not be reimbursable, since sometimes we end the year with a little extra money and will look for student reimbursements to pay.
- \* Once you have officially graduated we will most likely not be able to process reimbursements to you.

# **Research Interns**

- We are just now selecting and hiring our research interns for Fall
- If we have more applicants than funds, priority goes to:
  - Continuing Interns who have complied with the requirements
     LSAMP participation e.g. meeting attendance
     Distribution over majors and mentors
- Sometimes Interns graduate in the Fall, so if you applied and didd't areas in a first an areas in Spring
- didn't receive it, try again in Spring
  We will keep your application open depending on funds we may have one or two late hires
- Some expectations for Spring semester
- Student Research Competition
   College of Science Poster Session

22

20

# Summer Research and Internships

- What is the difference?
- Research Application Tips and Checklist:
- https://geosciencewomen.org/be-prepared/real-world-
- experience/reu-application-tips/
- Internship Application Tips and Checklist
- <u>https://career.caltech.edu/documents/4988/Internship\_Check</u> list.pdf

23

# Financing Your Education

- Breakout room discussion to prepare for April Meeting
- What are your questions???
- Could be now in your undergrad or how to finance grad school
- Nothing is too wild or basic
- In your rooms come up with 5 questions

 <u>https://docs.google.com/presentation/d/1RtinmwQbVptaUQn</u> 2Dmci4cy\_iMHaa5xRZ5zTBhwfgSU/edit?usp=sharing

25