

## Fall 2021 Health and Safety Guidelines for In-Person Courses

The following information clarifies the policies and procedures related to health and safety for in-person courses that must be followed by all faculty, students, and course guests. The text is written to be directly included in or linked to syllabi, shared orally or in print to students, and/or posted to the course learning management system. Although the information below applies to all courses offered on the Turlock and Stockton campuses and cannot be modified, faculty may need to adopt additional guidelines as appropriate to specific instructional settings. In compliance with Stan State Safety and Risk Management guidelines, these policies should be adapted as appropriate to other face-to-face instructional settings not occurring on the Turlock or Stockton campuses.

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[Campus policy](#) states that face coverings are required until further notice and are to be worn when indoors except when alone in an enclosed space with the door closed. The health and safety of you and our campus community are a priority. Our common goal is to complete the fall semester of on-campus instruction successfully and without interruption. We need everyone to commit to this goal. The actions of each one of you will have a critical role in moving forward. **You are required to complete the following steps daily:**

### **Before departing your residence**

- Complete the electronic daily [Student Screening Form](#). If your screening results indicate that you are not cleared to come to campus, please demonstrate respect for others by remaining in your residential space or at home and refraining from interacting with campus. Please inform your instructors of your screening outcome.
- Monitor yourself for any COVID-19-related symptoms closely while on campus. If you begin to experience COVID-19-related symptoms, call the [Student Health Center](#) (209-667-3396) to request an appointment ([www.csustan.edu/health-center](http://www.csustan.edu/health-center), they will not accept walk-ins) and for medical guidance. Contact your professors to let them know you will not be in attendance for classes. Be timely and consistent in communicating with your professors, **especially** if you may miss assignments and multiple classes. **A student is not required to disclose that they have COVID-19.** See the [“I Think I May Have Covid Resources”](#) for more information.
- Check that you have two properly-fitting appropriate face coverings with you – one to wear, and one as a backup. [University policy](#) provides guidance on the types of face coverings that meet the mask requirements.
- Practice good hand hygiene by washing your hands with soap and water for at least 20 seconds several times a day. Hand sanitizer is a useful back-up when hand-washing is not possible.

### **When arriving in a classroom and during course sessions**

- Maintain three feet of physical distance.
- Use the disinfectant wipes provided to clean your desk area.
- Continue to wear a face covering that covers both your nose and mouth completely and continuously. I will be wearing a face covering too!
- Remember that you will not be able to remove your face covering to eat or drink while in the classroom, so plan to engage in these activities only when outside the building.
- If your face covering does not fit properly to cover your nose and mouth completely and continuously, please obtain another face covering that fits you.
- If you do not continuously keep on your face covering, you will have to leave the room and building until you can comply with the campus policy (this will not be considered an excused absence).
- If a healthy classroom environment cannot be maintained in compliance with campus policy, the class meeting will have to be dismissed until compliance can be established.
- Continued non-compliance will lead to referral to the Dean of Students to initiate the process for being administratively dropped from the course.

### **When departing a classroom**

- Maintain three feet of physical distance.

- *Be patient and allow for physical distance between one another as you exit.*
- *Continue to wear your face covering any time that you are indoors or outdoors within three feet of someone else.*

***If you are not wearing an appropriate face covering***

- *You will not be permitted to enter buildings/classrooms. Building ambassadors will be checking for face coverings at the entrance of every building on campus. University policy provides guidance on the types of face coverings that meet the mask requirements.*
- *If you forgot to bring a face covering with you, they will be available for you as you enter the building as well as at the entrance of the classroom. Do not expect faculty to have face coverings available for you.*
- *You will not be allowed in class without a face covering.*

*You are expected to stay home if you are sick. Follow guidelines in the syllabus regarding notification of faculty of your absence, and expectations for completing course assignments and accessing course information.*

*The face covering mandate is a university requirement for everyone on campus. It is mandatory that you wear a face covering that completely covers your mouth and nose while inside of a building (including the classroom). This face covering mandate IS NOT a product of your professor's desires, ideologies, beliefs, or perspective; it is a requirement to ensure the health and safety of everyone on campus, regardless of vaccine status. Your professor is **REQUIRED** to enforce this face covering mandate. Both you and your professor are expected to comply with the policies of this university. Please review the [Student Handbook](#) for sanctions for not abiding by the university's rules and regulations.*