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Speaker:   _____      Note:  Comments will be separated from the
                                                  evaluator's name at the dashed line and
Date:      _____             given to the speaker:
```

1 = I do not agree at all; 5 = I agree completely

| Statement | Score | Comments |
|---|---|---|
| **Content** | | |
| Topic was relevant and appropriate | 1 2 3 4 5 | .............................................................. |
| Speaker presented enough information | 1 2 3 4 5 | .............................................................. |
| It was not too much information | 1 2 3 4 5 | .............................................................. |
| I understood the speaker | 1 2 3 4 5 | .............................................................. |
| Speaker understands subject well | 1 2 3 4 5 | .............................................................. |
| Visual aids were clear and effective | 1 2 3 4 5 | .............................................................. |
| Presentation was well-organized | 1 2 3 4 5 | .............................................................. |
| **Mechanics** | | |
| I heard the speaker clearly | 1 2 3 4 5 | .............................................................. |
| The speaker had appropriate tone and style | 1 2 3 4 5 | .............................................................. |
| Speaker's pace/speed was right | 1 2 3 4 5 | .............................................................. |
| Speaker did not have distracting mannerisms | 1 2 3 4 5 | .............................................................. |
| Speaker did not depend too much on notes | 1 2 3 4 5 | .............................................................. |
| Presentation was not too long | 1 2 3 4 5 | .............................................................. |
| Presentation was not too short | 1 2 3 4 5 | .............................................................. |
| **Handling of Questions** | | |
| Answers were satisfactory | 1 2 3 4 5 | .............................................................. |
| **Overall** | | |
| I found this talk interesting | 1 2 3 4 5 | .............................................................. |
| I enjoyed this talk | 1 2 3 4 5 | .............................................................. |

**Additional Comments**

List two things you liked about the presentation.

List two things about the presentation that could be improved.